

# I.B. SCHOOL, GOHANA ROAD, ROHTAK-124001(HR)

## LIST OF SCHOOL COMMITTEE / DEPARTMENT 2024-25

Sr.Nu.	Responsibilities	Name	Initials
01.	Head of the Committee	Dr. Manoj Kumar Singh	MKS
02.	Co-Ordinator Block-A (9-12)	Ms.Deepshikha Sharma	DS
03.	Co-Ordinator Block-B (6-18)	Ms. Kusum Malik	KM
04.	Co-Ordinator Block-C (3-15)	Ms. Jyoti Narang	JN
05.	Exam Cell & T.T Co-ordinator	Ms. Deepshikha Sharma	DS
06.	Activity In charge	Ms. Nisha Jangra	NJ
07.	CBSE-In-charge	Mr. Naveen	NV
08.	IT Co-ordinator	Mr. Reena Dangi	RN
09.	Examination Cell Associate Members	Mr. Preeti Hooda (PH) Ms. Reena (RN) Ms. Sangeeta (BM) Mr.Ajmer (AM)	
10.	Sports & Games In-charge:	Mr. Namit (NM) Ms. Irish (IR) Ms. Bhagya shree (BS) Ms. Jyoti Rani (JR) Ms.Payal (PY) Ms.Jyoti (JY) Ms.Nikita (NI)	
11.	Discipline Committee In-charge:	Ms. Deepshikha (DS) Mr. Mahesh (MH) Ms. Kusum Kaushik (KM) Ms. Kamlesh (KL) Ms. Sushma. (SS) Ms. Jyoti Rani (JR) Ms. Nikita (NK) Ms. Sonika (SA)	
12.	Academic Associate Members:	Mr. Vikash (Block- A) Ms. Kamlesh (Block-B) Ms. Seema (Block-C)	
13.	HOD's Department Wise		
	I Hindi /Sanskrit	Ms.Sunita Hooda	
	II Science	Mr. Mahesh	
	III Maths	Mr. Vikash Arya	
	IV Commerce	Ms. Kusum Malik	
	V Humanities	Ms. NavJyoti	
	VI English	Ms. Sheela Saini	
	VII Computer	Ms.Sangeeta	

14. **Activities:** **Ms. Nisha Jangra (NJ)**  
**School Activities:** *Ms. Savita (SV) SOF*  
*Ms. Poonam (PN) Certificate Writing*  
*Ms. Seema (SM) Certificate Writing*  
*Ms. Priyanka (PR)*  
*Ms. Juhi (JH)*
- Co-Curricular Activities:**  
Activity In charge  
Associate Members
- Ms. Lakshita (Dance)  
Ms. Jasmine (Music)  
Mr. Lakshita (Arts)  
Ms. Kavita (Arts)  
Ms. Payal (Sports)  
Ms. Irish (Sports).  
Mr. Meenakshi (French)
15. **Art & Craft :** Ms. Lakshita Sharma ((LK)
16. **Morning Assembly: Block In charges & Concerned Class Teachers**
17. **Press & Publicity:** Ms. Nikita  
Ms. Sushma Rani
18. **Staffroom In-Charges  
& Spoken English:** Ms. Sarita & Ms. Anuja (Block-A)  
Ms. Ritu Lathar & Ms. Juhi (Block-B)
19. **Library:** Ms. Anu Ahlawat (AA)
20. **Houses:**  
**SUN HOUSE** *Ms. Sonika Ahlawat (H. Mistress)*  
*Ms. Seema (A. H. Mistress)*
- Associate Members*
- Mr. Vikash Arya*  
*Ms. Sheela*  
*Ms. Sarita*  
*Ms. Gaytri*  
*Ms. Meenu*  
*Ms. Kirty*  
*Ms. Nisha Takkar*  
*Ms. Niddhi*  
*Ms. Kamlesh*
- MARS HOUSE** *Ms. Sunita Hooda (H. Mistress)*  
*Ms. Meenakshi (A. H. Mistress)*
- Associate Members*
- Ms. Monika*  
*Ms. Nikita*  
*Ms. Shkati*  
*Ms. Mahesh*  
*Ms. Savita*  
*Ms. Reena*  
*Ms. Ritu Lathar*  
*Ms. Rohini*

## MERCURY HOUSE

### *Associate Members*

*Ms. Seema*  
*Ms. Sweetie (H. Mistress)*  
*Ms. Sushma (A. H. Mistress)*  
*Ms. Ritu Gautam*  
*Ms. Juhi*  
*Ms. Rakhi*  
*Ms. Anuja*  
*Ms. Sangeeta*  
*Ms. Poonam*  
*Ms. Preti*  
*Ms. Akansha*  
*Ms. Jiniya*

## PLUTO HOUSE

### *Associate Members*

*Ms. Navjyoti (H. Mistress)*  
*Ms. Preeti Hooda (A. H. Mistress)*  
*Ms. Neelima*  
*Ms. Kusum Kaushik*  
*Ms. Rajni*  
*Ms. Kusum*  
*Ms. Priyanka*  
*Ms. Malti*  
*Ms. Pinki*  
*Ms. Shagun*  
*Mr. Sumit*

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### **Activities Clubs:**

(1) **Art & Craft Club**

*Ms. Lakshita (Head)*  
*Ms. Kavita*

(2) **Music & Dance Club**

*Ms. Jasmine (Head)*  
*Ms. Lakshita (Ast. Head)*

(3) **Sports Club**

*Mr. Namit (Head)*  
*Ms. Jyoti Rani (Ast. Head)*  
*Ms. Payal, Irish*  
*Ms. Nikita, Jyoti, Bhagya shree*

(4) **General Study Club**

*Ms. Sweetie (Head)*  
*Ms. Seema (Ast. Head)*  
*Ms. Preeti Narwal, Savita, Priyanka*

(5) **Maths Club**

*Mr. Vikash Arya (Head)*  
*Ms. Monika Lathar (Ast. Head)*  
*Ms. Ritu Gautam*  
*Ms. Kusum Kaushik, Malti, Shagun, Niddhi*

(6) **Mass Communication/ Liteary Club**

*MS. Sheela (Head)*  
*Ms. Rajni (Ast. Head)*  
*Ms. Nikita, Juhi, Shakti, Pinki Bhargaw, Sushma, Priyanka,*  
*Ms. Ritu Lathar, Poonam, Niddhi, Pooja Nandal*

(7) **Environmental & Science Club**

*Mr. Mahesh (Head)*  
*Ms. Kamlesh (Ast. Head)*  
*Ms. Sonika, Anuja, Jiniya, Seema, Akansha, Nisha Takkar*

- (8) **Entrepreneurship Club** *Ms. Neelima (Head)*  
*Ms. Kusum Malik (Ast. Head)*  
*Ms. Kirty, Rohini, Shakti,*
- (9) **Coding/AI & Computer Sci. Club** *Ms. Meenu (Head)*  
*Mr. Sumit (Ast. Head)*  
*Ms. Sangeeta, Reena, Meenakshi, Akansha*
- (10) **Community Service Club** *Ms. Jyoti Narang (Head)*  
*Ms. Anu Ahlawat (Ast. Head)*  
*Ms. Juhi, Sarita, Pinki, Meenakshi, Shakti,*
22. **Sexual Abuse, Child Safety, Counseling & Bullying committee**  
**President: -** *Dr. Manoj Kumar Singh (Head)*  
**Secretary: -** *Ms. Deepshikha Sharma (Ast. Head)*  
**Associate Members** *Ms. Kusum Malik*  
*Ms. Jyoti Narang, Sunita Hooda, Sonika*  
*Mr. Mahesh,*  
*Ms. Shakti, Pinki, Sushma, Meenakshi, Jyoti Rani*
23. **Display Boards:**  
**I Auditorium & Corridor Inspiration Board:** *Ms. Lakshita. (In Charge) &*  
*All houses Mistress & Associates*  
**II Reception Notice Board & Staffroom Board** *Ms. Kavita*  
**III Class Board:** *All concerned class teachers*
24. **Students personal & Campus Hygiene & Cleanliness:** *All concerned class teachers, HOD'S & Admin Staff*  
*Ms. Deepshikha, Ms. Kusum Malik Ms. Jyoti Ms. Mr. Kaptan*  
*Kundu, Mr. Pawan, Ms. Shika, Ms. Neeru,*
25. **Spoken English** *Ms. Sheela*  
*Ms. Nikita*  
*Ms. Juhi*  
*Ms. Ritu Lathar, Priyanka, Niddhi*  
*Ms. Shakti, Kirti, Rohini*
26. **Students. Attendance:** *Ms. Shikha Sharma*
27. **School Magazine:** **Ms. Geeta Nath (Academic Director)**  
**I English Section** *Ms. Sheela*  
*Ms. Nikita*  
**II Hindi Section** *Ms. Sunita Hooda*  
*Ms. Pinki*  
**III Sanskrit Section** *Ms. Rajni*  
**IV Photo Section** *Mr. Ms. Nisha Jangra*  
*Mr. Ms. Meenakshi*  
**V Computer Graphics** *Mr. Meenu*  
*Ms. Reena*  
*Ms. Sumit*

**28. School Transport Duty:**

<b>Bus No.1</b>	<i>Ms. Poonam</i>
<b>Bus No.2</b>	<i>Ms. Kamlesh</i>
<b>Bus No.3</b>	<i>Ms.</i>
<b>Bus No.4</b>	<i>Ms. Jyoti, Shakti</i>
<b>Bus No.5</b>	<i>Ms. Nisha, Rajni</i>
<b>Bus No.6</b>	<i>Ms. Seema, Monika</i>
<b>Bus No.7</b>	<i>Ms. Gaytri, Pinki</i>
<b>Bus No.8</b>	<i>Ms. Shagun, Savita</i>
<b>Bus No.9</b>	<i>Ms. Rakhi, Juhi</i>
<b>Bus No.10</b>	<i>Ms. Priyanka, Sweety</i>
<b>Bus No.11</b>	<i>Ms. Anu Ahlawat</i>
<b>Bus No.12</b>	<i>Ms. Malti, Nisha Takkar.</i>
<b>Bus No.14</b>	<i>Ms. Sonika, Pooja</i>
<b>Bus No.15</b>	<i>Ms. Meenakshi, Lakshita</i>

**29. Admin Department Duty:**

<b>Accounts Manager</b>	<i>Mr. Ramesh Narwal</i>
<b>Acc. Clerk &amp; School ERP In Charge</b>	<i>Ms. Neeru</i>
<b>Facility, Store &amp; Security Manager</b>	<i>Mr. Pawan Nain</i>
<b>Transport &amp; House Keeping Officer</b>	<i>Mr. Kaptan Kundu</i>
<b>PRO</b>	<i>Ms. Shikha Sharma</i>
<b>Food Court &amp; Cafeteria Officer</b>	<i>Mr. Mahesh Badhwar</i>
<b>Ast. In charge Food Court</b>	<i>Mr. Ajay</i>

**(Activity In-charge)**

**(PRINCIPAL)**